PERRY COUNTY COURTHOUSE
PLAN FOR REOPENING

1. The Perry County Courthouse shall upon to the general public, together with the Perry Circuit Court, in accordance and with guidance from the Indiana Supreme Court.
2. The Perry County Sheriff's Department, Highway Department, Armory, and Purdue Extension shall prepare a extension of operations plan as to extension of operations in each of their respective buildings.
3. Each office shall limit the number of employees that will report to the courthouse each day from 8:00 am – 4:00 pm to oversee county operations. All courthouse employees who are able will continue work from home.
4. All county employees reporting to the courthouse each day will take their body temperature prior to entry into their respective offices. Any employee who has a body temperature of 100.5 or more shall immediately return home.
5. Any employee who is experiencing shortness of breath, coughing, or who has been in contact with an individual infected with the COVID-19 virus shall remain home.
6. All employees shall wear facial coverings when serving the general public.
7. An information tent will be located outside of the Perry County Courthouse. General public will be directed to the tent prior to entry to the courthouse.
8. For individuals who are appearing at the courthouse for a court hearing their names will be called by a loud speaker and they will approach the tent and answer three questions before they will be allowed to enter the court.
9. Individuals who are seeking entry into a county office will be directed to wait until the county office they are seeking to contact has been notified of their arrival.
10. Any individual seeking entry into the Perry County Courthouse will be asked if they are experience shortness of breath, if they have been experiencing coughing and if they have been in contact with anyone with the COVID-19 virus. Anyone answering in the affirmative to any of these questions will be asked to return to their homes.
11. Anyone allowed into the courthouse, after answering the three questions, will be required to wear a facial covering.
12. A limited number of individuals will be allowed to enter the Perry County Courthouse. Upon entry into the courthouse the individual will submit to a "non touch" body temperature reading. Any individual that has a temperature of 100.5 or more will be sent home.

13.   After submitting to a body temperature reading the individual will be allowed into the respective office they are seeking.
14.   All individuals will adhere to social distancing guidelines.
15.   Each county office will limit the number of individuals allowed in their respective office to adhere to social distancing guidelines.
16.   All attorney conference rooms will be closed and locked to the public. The rooms will be open upon request and only if the parties can adhere to social distancing guidelines.
17.   A plexiglass window shall separate the general public and Perry County Courthouse employees.
18.   The general public is encouraged to engage with county offices remotely when able to do so.
19.   Employees of the Perry County Courthouse will be given time throughout the day to sanitize work spaces.
20.   The Perry County Courthouse will close one hour per day for lunch.
21.   The plan is intended to enable the employees of the Perry County Courthouse, Purdue Extension, the Highway Department and Armory to continuing to serve the public and enhance the county's ability to do things differently in a safe and effective manner.
22.   This plan is subject to change at the direction of the Perry County Commissioners, Perry Circuit Court, Indiana Supreme Court and guidance from the State of Indiana.
23.   Perry County Community Corrections Plan, See Attachment A
24.   Perry County Probation Plan, See Attachment B
25.   Perry County CASA Plan, See Attachment C
26.   Perry County Armory Complex, See Attachment D
27.   Perry County Highway Department, See Attachment E
28.   Purdue Extension, See Attachment F
29.   Perry County Sheriff Department, See Attachment G