

**PERRY COUNTY BOARD OF COMMISSIONERS  
MINUTES – DECEMBER 27, 2018**

The Perry County Board of Commissioners met at 8:00 a.m. as was duly advertised. Commissioners present were President Randy Kleaving, Larry R. James and Bill Amos. Administrator Teresa Kanneberg and Sheriff Alan Malone were present. Attorney Chris Goffinet was not able to attend the meeting and there was no news representative either.

The meeting opened with the Pledge of Allegiance.

**CLAIMS**

The claims dockets for distribution on December 27<sup>th</sup> were approved in the amounts of \$224,126.74 for county claims; \$239,237.37 for Highway claims and advances of \$22,501.25, \$1,825.18, and \$19,375.58 for a total of \$507,066.12 as presented. Larry made the motion to approve the claims, seconded by Bill. Motion carried 3-0. Also presented was the payroll that had been distributed on December 21, 2018 in the amount of \$137,889.12 and Holiday pay in the amount of \$17,065.52. Bill made a motion to approve payroll as presented and Larry seconded the motion. Motion carried 3-0.

**MINUTES**

The minutes from the meeting of December 5, 2018 had been sent to the commissioners for their review. Larry made the motion to approve the minutes as written, and Bill seconded the motion. The motion carried 3-0.

**CONTRACTS – INNOVATIVE TECHNICAL SOLUTIONS**

Pam Goffinet, Auditor, presented the Commissioners with contracts from Innovative Technical Solutions for the County’s IT service. There were four different contracts. They are:

- Labor only – “on site” support every two weeks - \$16,800.00 annual
- Performance Max – agent based software installed for monitoring several things - \$4,830.00 annual
- Network Management – for routers and switches in Courthouse and Jail - \$4,200.00 annual
- Hardware Maintenance – for our equipment installed - \$1,800.00 annual

Auditor Goffinet commented that the amounts were the same except the addition of maintenance contract. Bill made the motion to approve the contracts, seconded by Larry. Motion carried 3-0.

**PERSONNEL POLICY HANDBOOK CHANGES FOR JANUARY 1, 2019**

Auditor Goffinet explained that there was a personnel committee formed in 2018 to review and make recommendations to the Commissioners and Council of any updates needed for the next year. The committee met several times throughout the year and formed a list of the major changes that they would like to see take place January 1 so all the Elected Officials and Department Heads could abide by the updates. Attorney Chris Goffinet looked over the list and found it to be in order. Some of the major changes dealt with employee recruitment, introductory period pay of new employees, vacation time, sick leave, bereavement leave and business travel. There are of lot of other items updated also. Larry made the motion to approve the changes, seconded by Bill. Motion carried 3-0.

**WELLNESS PROGRAM FOR 2019**

Randy commented on the Wellness Program for 2019 for County employees. This will be the second year with Group Pension Administrators and Perry County Memorial Hospital. He said it was the trustees’ intention to enhance the program as the years went on. In 2018, the only requirement was to have to complete the Health Screening by the employee and spouse if eligible to receive the \$250 deductible credit.

In 2019, the employee has to complete the Health Screening, mandatory presentation, and one extra activity through the insurance portal to receive the \$250 deductible credit. The spouse if eligible only has to complete the Health Screening again. Randy said we added programs because the goal is to enhance the Wellness Program to benefit the employees and the County also. There will be other incentives throughout the year to participate in the activities provided. Bill made the motion to approve the program, seconded by Larry. Motion carried 3-0.

**MISCELLANEOUS**

Randy also wanted to mention about the carryover money with the Health Insurance the County will potentially have for 2019. He said we are looking at around \$250,000.00. Randy thanked the employees for backing them on changing insurance companies last year. When he looks back two years ago, they were looking for money at this time of year to send into the insurance company to get claims paid. He thanked Larry for taking the lead on this and stepping up. Randy also thanked Auditor Pam and her office for doing all the paperwork. Larry also thanked the employees and the Highway Department for helping out when needed. Randy said he believes we are on the right track.

Randy, Bill and Larry wanted to recognize the outgoing officials for their years of service to the County. They are: Judy Pund for Treasurer with 8 years of service, Larry R. James for Commissioner with 4 years of service, and Charles Baumeister for Coroner with 8 years of service. The Commissioners thanked all of them.

Teresa announced that the next meeting, being the organizational meeting for 2019, will be held on Wednesday, January 2, 2019 at 6:00 p.m. Then they will follow the rest of the meeting schedule with some exceptions.

The meeting ended in open session at 8:15 a.m.

Minutes approved this 15<sup>th</sup> day of January, 2019.

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Randy Kleaving

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Bill Amos

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Thomas J Hauser

*Minutes prepared by: Pamela L Goffinet, Perry County Auditor*