

**PERRY COUNTY BOARD OF COMMISSIONERS  
MINUTES – DECEMBER 7, 2020**

The Perry County Board of Commissioners convened at 6:00 p.m. by zoom as was duly advertised. Commissioners in attendance were President Thomas J Hauser, Bill Amos and Randy Kleaving. A media representative from the Perry County News was present along with County Administrator, Teresa Kanneberg and County Attorney, Chris Goffinet. Sheriff Alan Malone was also present.

**PAYROLL AND CLAIMS**

Randy made the motion to approve the payroll distributed to county employees on November 23, 2020 in the amount of \$147,468.95 and payroll distributed on December 7, 2020 in the amount of \$147,715.14. seconded by Bill. Motion carried 3-0. Bill made the motion to approve the County General claims of \$336,070.47, Highway claims of \$181,550.62, and Advance claims of \$21,696.23, \$1,909.72 for a total of claims to be \$541,227.04. Randy made the second to the motion. Motion carried 3-0.

**BID OPENING – COUNTY SUPPLIES FOR 2021**

County Auditor Pam Goffinet delivered sealed bids to County Attorney Chris Goffinet’s office after 4:00 p.m. Chris opened and read through the pricing on all bids received for the county’s highway supplies and sheriff’s gasoline items outlined below as had been duly advertised:

**ITEM #1      PREMIUM DIESEL FUEL – ON ROAD** – 25,000 gallons more or less as needed

**PREMIUM DIESEL FUEL – OFF ROAD** – 15,000 gallons more or less as needed

*One bid received:*

*1. From Synenergy Partners LLC*

Premium Diesel “On Road”	\$1.3630	Firm Price or \$1.3968	Flex Price
Premium Diesel “Off Road”	\$1.3680	Firm Price or \$1.3998	Flex Price

Prices do not include any applicable taxes  
Firm price will be locked in at time of acceptance & is subject to market price at that time  
Add .02 cent for winter formulations

Highway Superintendent Steve Howell said he will call Synenergy today and the new bid amount is \$1.695 on road and \$1.699 off road for firm price. He said the flex price is 10 cents less a gallon. These prices went up 25 cents in the last 3 weeks.

Randy made the motion to accept the bid with the lock fixed price from when Steve called, second made by Bill. Motion carried 3-0.

**ITEM #2      Crushed Stone** – #2, 5, 7, 9, 11, 12, 23, 53, 73, 92, sand, and rip rap, 18,000 tons more or less as needed

*One bid received:*

*1. From Mulzer Crushed Stone, Inc.:*

18,000 tons +/- crushed stone of quality to meet specifications of INDOT in the following sizes as needed for 2021, FOB Perry County  
Highway Trucks:

Size #53 & 73

Tower Quarry	\$ 9.05
Tell City Yard	\$17.05

<u>Size #2, 5 &amp;7</u>	
Tower Quarry	\$10.15
Tell City Yard	\$18.70

<u>Size #9</u>	
Tower Quarry	\$11.55
Tell City Yard	\$19.85

<u>Size #11</u>	
Tower Quarry	\$11.85
Tell City Yard	\$20.80

<u>Size #11CAPP</u>	
Tower Quarry	\$12.60
Tell City Yard	\$21.85

<u>Size #12</u>	
Tower Quarry	\$13.00
Tell City Yard	\$22.05

<u>Rip Rap</u>	
Tower Quarry	\$10.85
Tell City Yard	\$20.95

<u>Washed Pea Gravel</u>	
Tell City Yard	\$21.20

<u>Regular Pea Gravel</u>	
Tell City Yard	\$18.15

The following sizes stockpiled or spread in the following townships:

<u>Sizes #53, #73</u>	
Anderson	\$15.50
Clark	\$14.60
Leopold	\$14.30
Oil	\$13.85
Tobin	\$21.15
Troy	\$17.85
Union	\$14.40

<u>Size #2, #5, #7</u>	
Anderson	\$16.60
Clark	\$15.70
Leopold	\$15.40
Oil	\$14.95
Tobin	\$22.25
Troy	\$18.95
Union	\$15.50

<u>Size #9</u>	
Anderson	\$18.00
Clark	\$17.10
Leopold	\$16.80
Oil	\$16.35
Tobin	\$23.65
Troy	\$20.35
Union	\$16.90

<u>Size #11</u>	
Anderson	\$18.30
Clark	\$17.40
Leopold	\$17.10
Oil	\$16.65

Tobin	\$23.95
Troy	\$20.65
Union	\$17.20

Size #11 CAPP

Anderson	\$19.05
Clark	\$18.15
Leopold	\$17.85
Oil	\$17.40
Tobin	\$24.70
Troy	\$21.40
Union	\$17.95

Size #12

Anderson	\$19.45
Clark	\$18.55
Leopold	\$18.25
Oil	\$17.80
Tobin	\$25.10
Troy	\$21.80
Union	\$18.35

Rip Rap

Anderson	\$18.30
Clark	\$17.40
Leopold	\$18.55
Oil	\$16.65
Tobin	\$23.95
Troy	\$20.65
Union	\$17.20

Bill made the motion to accept the bid of Mulzer Crushed Stone, seconded by Randy.  
Motion carried 3-0.

**ITEM #3 Culvert Supplies – as needed**

Four bids received

1. From E3 Bridge – bid contains thick booklet of pricing, see actual bid for detailed pricing.
2. From Civilcon Inc. – bid contains thick booklet of pricing, see actual bid for detailed pricing.
3. From 37 Pipe & Supply – bid contains thick booklet of pricing, see actual bid for detailed pricing.

Randy made the motion to accept all the bids submitted with legal review, seconded by Bill.  
Motion carried 3-0.

**ITEM #4 Bituminous – 12,000 gallons more or less of heated AE90 seal coat delivered to the Perry County Highway Department Garage tank to meet INDOT specifications**

One bid received:

1. From Asphalt Materials Inc.- bid contains several sheets, \$1.90 pickup price and \$2.055 for delivered. – see actual bid for more information.

Randy made the motion to accept the bid for the oil to be delivered to tank for patching and chip and seal jobs, seconded by Bill. Motion carried 3-0.

**ITEM #5 Unleaded Gasoline** – 30,000 gallons more or less as needed - to be furnished daily at retail stations for use in county police vehicles

One bid received:

1. From C & S, Inc

Unleaded Gasoline – five cents (.05 cents) per gallon discount off posted retail price at the time of fueling vehicle. See bid for fueling stations.

**ITEM #6 Unleaded Gasoline** – 15,000 gallons more or less as needed – to be furnished daily at retail stations for use in county owned vehicles

One bid received:

1. From C & S, Inc.

Unleaded Gasoline – five cents (.05 cents) per gallon discount off posted retail price at the time of fueling vehicle. See bid for fueling stations.

Randy made the motion to accept the bid of C & S, Inc for items 5 & 6, seconded by Bill. Motion carried 3-0. Tom asked if the Hospital ambulances can be added in to get the discount rate also. It would be a big savings. There was much discussion on this especially with the gallons used. It was decided that the Hospital needs to work with C & S to get their own agreement.

Attorney Chris Goffinet stated that all bidders had required documents in order.

**CONTRACTS FOR 2021 – COUNTY ATTORNEY, JANITORIAL SERVICES, LOCAL EMERGENCY PLANNING COMMITTEE, INTERLOCAL AGREEMENT WITH CITY OF TELL CITY FOR DISPATCH SERVICES, MECHANICAL AND COUNCIL ON AGING**

County Attorney Chris Goffinet presented the Commissioners with their annual contracts they need to approve for year 2021. He stated that the contracts did not change from last year except for the dollar amounts.

They are:

- **County Attorney** – Chris Goffinet \$27,239.00 (no change in price) – Bill made the motion to approve, seconded by Randy. Motion carried 3-0.
- **Janitorial Services** – For Courthouse, Armory Annex and South Annex - Glenn’s Cleaning Service \$28,428.00 (no change) – Bill made the motion to approve, seconded by Randy. Motion carried 3-0.  
For Prosecutor office - Caitlin Steen - \$2,400.00 (no change) - Randy made motion to approve, seconded by Bill. Motion carried 3-0. Lorna Garrett resigned.
- **Local Emergency Planning Committee** - Sandra Jarboe \$1,417.00 (no change) – Randy made the motion to approve, seconded by Bill. Motion carried 3-0.
- **2021 Interlocal Agreement** – City of Tell City – for dispatch services \$171,689.25 (\$6,455.85 increase- last year for the increase) Budgeted in Statewide 911 fund and LIT Public Safety fund. Randy made the motion to approve, seconded by Bill. Motion carried 3-0.
- **Council on Aging** - Senior Citizens Center \$27,000.00 ( the center is closed and part of fee we paid is for operation of building) Randy made the motion to approve, seconded by Bill. Motion carried 3-0.
- **Alpha Mechanical**- Preventative Maintenance Agreement for HVAC system in Courthouse. \$9,258.00 (3% increase-first one in several years) Randy made the motion to approve, seconded by Bill. Motion carried 3-0.
- **Alpha Mechanical** – Labor rates and Truck charge. Amount is same as in the past. Randy made the motion to approve, seconded by Bill. Motion carried 3-0.
- **IT Services** – Auditor Pam Goffinet and Administrator Teresa Kanneberg have been comparing services and prices from INTech and An Island, who submitted quotes on our equipment and labor. If go with An Island they will waive the remote price. An Island is local and able to be at the locations more often and in a more timely fashion to get the problem solved, INTech is only

at the County one day a week for five hours per day. Teresa commented that we had good service from INTech but with the growing needs of the County, there just wasn't enough time per week. Assessor Mendy Lassaline thanked Anjan with An Island for getting the computers for the offices and for the ability to work remotely with them. Randy asked what buildings does the IT take care of. It was said they work with the Courthouse and the Detention Center. It was mentioned about the Armory Annex building. Tom said on the recommendation of the Auditor and the Administrator, he likes An Island.

Randy made the motion to go with An Island for 2021, seconded by Bill. Motion carried 3-0.

Anjan spoke up saying that if he has left over time, he would go to the other building also to see what they need. Randy said to work with the new company to add the other departments in. He said we don't want to leave them out.

The Commissioners signed the contracts for 2021.

### **ANIMAL SHELTER AGREEMENT AND ORDINANCE**

Attorney Goffinet said he prepared an agreement and a deed for the animal shelter. He stated the steps going forward are:

1. Transfer Real Estate to Perry County and sign lease over to the County also. The County agrees rest of building be used as animal shelter except for the part being utilized pursuant to the Lease Agreement. The County also agrees that if sell the real estate, the County shall place the funds into a non-reverting fund.
2. All the personal property (hoses, cages and etc..) shall be assigned over to the County. All that is in the building and outside.
3. Animal Shelter shall transfer the funds to Perry County and placed into a dedicated, non-reverting account which shall be dedicated to animal services. It will be appropriated by the Council. The intent is Animal Shelter Inc was developed and we want it to continue.
4. Shall Perry County fail or refuse to comply with the terms of the agreement, the Real Estate and Personal Property shall be donated to any 501C3 organization dedicated to animal shelter services.

Chris read the Ordinance on setting up the fund – Perry County Animal Shelter fund – non-reverting. The provisions of this fund are that the money can only be used for animal services. He said he doesn't know how much money there is to turn over to the County. Tom commented that any money that comes from the property has to go to Animal Shelter services. Randy also said that the lease monthly amount will go in this fund also. Chris said this was set up this way so the County cannot put the money in the General fund and use it.

Bill made the motion to approve the agreement between Perry County and the Animal Shelter, seconded by Randy. Motion carried 3-0.

Bill made the motion to approve the ordinance to set up the fund, seconded by Randy. Motion carried 3-0. (See Attachment "A" O-C-20- )

### **UTILITY EASEMENT**

Attorney Chris Goffinet said there was a new road going in at the Industrial Park Riverview and the utilities need to be moved. We need to grant a new easement. Part of it will be done by the County and the other part by the Redevelopment Commission where the lines cross. Randy made the motion to approve the easement, seconded by Bill. Motion carried 3-0.

### **STATUS OF COURTHOUSE/COUNTY OFFICES CLOSING TO PUBLIC**

Tom said the Commissioners closed the Courthouse earlier to the public but open for business and appointments. He said he thinks this needs to be continued to the end of December. This would be for all County buildings to be closed to the public. Bill commented that he would like to see the time go longer. Randy said to close until the first Commissioner meeting in January. Bill made the motion to close the buildings until January 5, 2021, seconded by Randy. Motion carried 3-0. This includes the Courthouse, Armory

Annex, and Purdue Extension. The Detention Center is under the Sheriff and the Prosecutor office is a State office. They set their own policies.

### **TRANSFERS**

Administrator Teresa Kanneberg informed the Commissioners that she had several transfer requests that needed to be approved for the end of the year. They are:

- Transfer \$5,467.00 from Social Security to Copy Machine of \$4,467.00 and \$1,000.00 to Furniture and Equipment within the County General fund. The copy machine is used by three departments and the current one is 10 years old. Also, the microphones in the Commissioner room are shorting out and need to get a new mixer for the Commissioner room for speaker system.
- Transfer \$600.00 from Janitorial Supplies to Janitorial Services within the County General fund. This is for carpet cleaning on west side of Courthouse
- Transfer \$500.00 from Security System to Janitorial Services within the County General fund. This is for electrostatic spray in Prosecutor office.
- Transfer \$3,000.00 from Travel to Indirect Cost within County General fund. This is to catch up on payments.
- Transfer \$2,800.00 from Workers Compensation Insurance to Liability Insurance. This is to get the appropriation line out of the red for the end of the year.

Randy made the motion to approve the requests, seconded by Bill. Motion carried 3-0.

### **YEAR END TRANSFER REQUESTS**

Administrator Teresa Kanneberg asked for authorization from the Commissioners for herself and Auditor Pam Goffinet to make necessary transfer requests on the Commissioners behalf on budgets they oversee. This is a yearly request because the Commissioners will not have another meeting before Council to approve. Randy made the motion to allow, seconded by Bill. Motion carried 3-0.

### **MISCELLANEOUS**

Randy mentioned about a new drop box out front next to the other one for bigger envelopes and items to be dropped off that won't fit in the smaller one. He said he was notified there were no additional funds to cover this. We will need to see if we have any money left at the end of the year to pay for this. There is no CARES ACT money to use either. Tom said that with the CARES ACT money, after all the expenses have been paid out, there will be \$9,000.00 moved to County General that will be under the Council's control. Teresa said the drop box we have started out as payments to be dropped off, now other bigger documents are being put in there for other offices during time with the Courthouse closed to the public. It was recommended to have something larger than a six-inch slot. The Commissioners thought this was a good idea. Teresa said she found a box with a cost of a little over \$800.00. Randy made the motion to pursue this, seconded by Bill. Motion carried 3-0. Auditor Goffinet said that possibly a transfer can be done.

It was said that the Commissioners organizational meeting will be on Monday, January 4, 2021 at 6:00 p.m.

For board appointments, we need all letters of interest by December 31, 2020. It was mentioned that there are two appointments to the Plan Commission instead of one.

Tom informed the board that there is some additional funding for CARES ACT but it has very restricted spending. This money is for Safety Awareness about COVID-19. We have a short window to spend this. The total amount awarded for the County is \$61,975.00. Tom and Steve Hauser had a list of items requested that were sent to the Finance Authority and approved. The list includes: Lighted LED portable message display trailer, 5-Imac computers to upgrade old ones in Health Department, upgrade video conference system in Armory training room, audio speaker system in training room, upgrade computer desk top in

Training room, upgrade WIFI network in Armory, 3 computer training monitors for Health Department, and 4 Ipad Pros for Health Department. Tom said the vendors gave some discounts to stay within the allotted amount. This application has to be submitted by December 31, 2020. If we don't spend it, the money will go back to the State. Randy made the motion to approve this expenditure, seconded by Bill. Motion carried 3-0. Tom said this is separate than the other CARES ACT money. Not sure if we will get the money first then pay. We will also need to set up a separate fund.

Teresa announced that the next meeting of the Board of Commissioners will be held on Tuesday, December 15, 2020 at 8:00 a.m. by zoom. She said all meetings will be on YouTube channel and set up for live stream.

The meeting ended in open session at 7:25 p.m.

Minutes approved this 16<sup>th</sup> day of February, 2021.

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Thomas J Hauser  
President

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Randy Kleaving

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Gregg Jarboe

*Minutes prepared by:  
Pamela L Goffinet, Perry County Auditor*