

**PERRY COUNTY BOARD OF COMMISSIONERS
MINUTES – DECEMBER 5, 2018**

The Perry County Board of Commissioners met at 6:00 p.m. as was duly advertised. Commissioners present were President Randy Kleaving, Larry R. James and Bill Amos. A media representative from the Perry County News and Administrator Teresa Kanneberg were present along with County Attorney, Chris Goffinet.

The meeting opened with the Pledge of Allegiance and a moment of silence for former President George H.W. Bush who passed away Saturday.

PAYROLL CLAIM

Larry made a motion to approve claims as presented that were dated December 5, 2018 and Bill seconded the motion, and motion carried 3-0. The Commissioners signed claims dockets in the amounts of \$283,651.13 for County General; \$1,173,943.77 for highway claims; \$7,868.48 for Election claims and an advance of \$1,830.48 for a total of \$1,467,293.86. In addition, the payroll docket for the November 26, 2018 payroll was approved in the amount of \$137,338.14 by Larry and seconded by Bill. Motion carried 3-0.

COMPREHENSIVE PLAN FOR INDIGENT SERVICES

Judge Lucy Goffinet had talked with the commissioners in advance of the meeting and explained that in years past a Pauper Attorney contract was signed with several different attorneys. For 2019, she is recommending that no contracts be signed, and to hire attorneys to take the Pauper cases and they would then get paid a per hour rate. The Judge feels that by doing this it should save the county money on Pauper cases. The County Public Defender Board had approved the Comprehensive Plan. Bill made the motion to approve the Plan, and Larry seconded the motion. Motion carried 3-0.

BID OPENING – COUNTY SUPPLIES FOR 2019

County Attorney, Chris Goffinet, opened and read through the pricing on all bids received for the county’s highway supplies and sheriff’s gasoline items outlined below as had been duly advertised:

ITEM #1 PREMIUM DIESEL FUEL – ON ROAD – 25,000 gallons more or less as needed

PREMIUM DIESEL FUEL – OFF ROAD – 15,000 gallons more or less as needed

One bid received:

1. From Synenergy Partners LLC

Premium Diesel “On Road” \$2.54 Firm Price or \$2.56 Flex Price
Premium Diesel “Off Road” \$2.55 Firm Price or \$2.57 Flex Price

Prices do not include any applicable taxes
Firm price will be locked in at time of acceptance & is subject to market price at that time
Add .02 cent for winter formulations

County Highway Superintendent, Steve Howell, explained that he had spoken with Synenergy today and the firm price for the “On Road” Diesel was 2.235 and the “Off Road” Diesel was 2.32 as of today. He recommended the firm pricing from Synergy for Diesel Fuel.

Larry made the motion to accept the bid from Synenergy Partners LLC for the firm price on both the “On Road” and “Off Road” Diesel as recommended by the Highway Superintendent. Bill seconded the motion, and motion carried 3-0.

ITEM #2 **Crushed Stone** – #2, 5, 7, 9, 11, 12, 53, 73, pea gravel, and rip rap,
18,000 tons more or less as needed

One bid received:

1. From Mulzer Crushed Stone, Inc.:

18,000 tons +/- crushed stone of quality to meet specifications of IDOH in
the following sizes as needed for 2019, FOB Perry County
Highway Trucks:

Size #53 & 73

Tower Quarry	\$ 8.05
Tell City Yard	\$15.35

Size #2, 5 & 7

Tower Quarry	\$ 8.95
Tell City Yard	\$16.00

Size #9

Tower Quarry	\$10.10
Tell City Yard	\$17.10

Size #11

Tower Quarry	\$10.40
Tell City Yard	\$18.30

Size #11 CAPP

Tower Quarry	\$11.15
Tell City Yard	\$18.55

Size #12

Tower Quarry	\$11.50
Tell City Yard	\$19.25

Rip Rap

Tower Quarry	\$10.25
Tell City Yard	\$19.20

Washed Pea Gravel

Tell City Yard	\$19.95
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Regular Pea Gravel

Tell City Yard	\$16.85
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The following sizes stockpiled or spread in the following townships:

Sizes #53, #73

Anderson	\$ 14.20
Clark	\$ 13.35
Leopold	\$ 13.10
Oil	\$ 12.60
Tobin	\$ 19.80
Troy	\$ 16.45
Union	\$ 13.10

Size #2, #5, #7

Anderson	\$15.10
Clark	\$14.25
Leopold	\$14.00
Oil	\$13.50
Tobin	\$20.70
Troy	\$17.35
Union	\$14.00

<u>Size #9</u>	
Anderson	\$16.25
Clark	\$15.40
Leopold	\$15.15
Oil	\$14.65
Tobin	\$21.85
Troy	\$18.50
Union	\$15.15

<u>Size #11</u>	
Anderson	\$16.55
Clark	\$15.70
Leopold	\$15.45
Oil	\$14.95
Tobin	\$22.15
Troy	\$18.80
Union	\$15.45

<u>Size #11 CAPP</u>	
Anderson	\$17.30
Clark	\$16.45
Leopold	\$16.20
Oil	\$15.70
Tobin	\$22.90
Troy	\$19.55
Union	\$16.20

<u>Size #12</u>	
Anderson	\$17.65
Clark	\$16.80
Leopold	\$16.55
Oil	\$16.05
Tobin	\$23.25
Troy	\$19.90
Union	\$16.55

<u>Rip Rap</u>	
Anderson	\$17.40
Clark	\$16.55
Leopold	\$17.75
Oil	\$15.80
Tobin	\$23.00
Troy	\$19.65
Union	\$16.30

Bill made the motion to accept the bid from Mulzer Crushed Stone and Larry seconded the motion. Motion carried 3-0.

ITEM #3 Culvert Supplies – as needed

Two bids received

1. *From E3 Bridge, LLC* – bid contains thick booklet of pricing, see actual bid for detailed pricing.
2. *From 37 Pipe and Supply* – bid contains thick booklet of pricing, see actual bid for detailed pricing.

Larry made the motion to accept both bids on the culvert supplies as recommended by the Highway Superintendent. Bill seconded the motion. Motion carried 3-0.

ITEM #4 Bituminous – 3,000 gallons more or less of heated AE90 seal coat to meet INDOT specifications

One bid received:

From: J.H. Rudolph – FOB St Croix Plant @3.50 per gallon

Larry made the motion to accept the bid for bituminous and Bill seconded the motion. Motion carried 3-0.

ITEM #5 Bituminous - 50,000 gallons more or less of emulsified asphalt, 10,000 tons more or less of HMA Bituminous materials to meet INDOT specifications

One bid received:

3. *From: J.H. Rudolph* - bid contains several pages of pricing for different items, see actual bid for detailed pricing.

Larry made the motion to accept the bid for bituminous and Bill seconded the motion, and motion carried 3-0.

ITEM #6 Unleaded Gasoline – 30,000 gallons more or less as needed – furnished daily at retail stations for us in county police vehicles

One bid received:

1. *From C & S, Inc.*

Unleaded Gasoline – six cents (.06 cents) per gallon discount off posted retail price at the time of fueling vehicle.

Larry made the motion to accept the bid from C&S, Inc., and Bill seconded the motion. Motion carried 3-0.

ITEM #7 Unleaded Gasoline – 15,000 gallons more or less as needed - to be furnished daily at retail stations for use in county police vehicles

One bid received:

1. *From C & S, Inc.*

Unleaded Gasoline – six cents (.06 cents) per gallon discount off posted retail price at the time of fueling vehicle.

Larry made the motion to accept the bid from C&S, Inc., and Bill seconded the motion. Motion carried 3-0.

ORDINANCE AMENDING PERSONNEL POLICIES

County Attorney, Chris Goffinet, presented the commissioners with an Ordinance Amending the Personnel Policies Handbook Regarding Vacation. He explained certain questions have arisen regarding vacation benefits both for County Employees and County Highway Employees. This amendment will provide clarity in the accrual and use of vacation benefits. The Perry County Highway Department Personnel Policies Handbook should be amended as follows: “Employees must use available paid vacation for each calendar year by March 31st of the next calendar year. Any and all available paid vacation which is not utilized by March 31st of the next year shall be forfeited.”

The Perry County Employee Handbook shall be amended as follows: “With the exception of the Sheriff’s Department, Employees must use available paid vacation for each calendar year by March 31st of the next calendar year. Any and all available paid vacation which is not utilized by March 31st of the next year shall be forfeited.”

Bill made the motion to approve the Ordinance and Larry seconded the motion. Motion carried 3-0. (See attachment “A” Ordinance No. O-C-18-7)

TRANSFER REQUEST

Perry County Highway Superintendent, Steve Howell, presented the commissioners with a transfer request in the amount of \$1,258.00 from Temp/Seasonal Salary to Truck Driver Salary. He explained that a truck driver recently retired and vacation time had to be paid to him. Bill made the motion to approve the transfer request and Larry seconded the motion. Motion carried 3-0.

2019 CONTRACTS AND AGREEMENTS

Chris Goffinet, County Attorney, presented the Commissioners with several contracts and agreements that need to be approved annually. They are:

Christopher M. Goffinet, Perry County Attorney \$26,939

Chris presented an agreement for his services as county attorney. There was no change in the contract for 2019.

Council on Aging \$20,000

Chris presented the contract with the Perry County Council on Aging in the amount of \$20,000. This is a \$5,000 decrease from 2018.

Animal Shelter Services and Interlocal Agreement \$39,732

Chris presented the Animal Shelter Services agreement along with the Interlocal Agreement between the County and the Animal Shelter. There is a decrease of \$2,500.00 on the County share for the Animal Shelter.

Sandra L. Jarboe, Local Emergency Planning Commission \$ 1,417

Chris presented the contract for data entry operator services for the Local Emergency Planning Commission to be performed by Sandra L. Jarboe. There is no change from year 2019.

Agreement for Cleaning Services – Courthouse, Armory Annex & South Annex \$28,428

Chris presented a renewal letter for the cleaning of the Courthouse, Perry County Armory Annex and the Perry County South Annex in the amount of \$28,428 with Glenn's Cleaning Service.

Agreement for Cleaning Services –Prosecuting Attorney Office \$2,400

Chris presented the agreement for the cleaning of the Prosecuting Attorney's office in the amount of \$2,400 with Lorna Garrett. There is a \$60 increase in the agreement for 2019.

Interlocal Agreement – City of Tell City – Dispatch Services \$158,777.55

Chris presented the agreement with the City of Tell City for Dispatching Services in the amount of \$158,777.55. \$123,500 will be paid from the Statewide 911 fund and \$35,278 will be paid from the LIT Public Safety Tax fund. This amount reflects an increase of \$6,455.85 for 2019.

Bill made the motion to approve the contracts and agreements as presented, seconded by Larry. Motion carried 3-0.

AWARD

Commissioner President, Randy Kleaving, announced that County Administrator, Teresa Kanneberg, was awarded the "Outstanding Supportive Administrative Assistant of the Year" at the Commissioners annual conference in Indianapolis last week. Larry stated that it was nice to see someone from our area to win an award.

MISCELLANEOUS

Becky Cronin and Sharon Warner attended the meeting to discuss having any evening meetings that are held in the Commissioners meeting room be moved to another location during election time. They stated that it is a lot of work for them to pack up everything on evenings when there are meetings and then they have to come in early the next day in order to be ready for early voters at 8:00 a.m. They suggested that for the months of May and October the meetings should be moved. Commissioners stated that they will look into this when they set their meeting schedule for 2019, but felt it should not be a problem to move their meetings to the Armory Annex for those two months.

Teresa announced that the next two meetings, of the Board of Commissioners will be held on Tuesday, December 18, 2018 at 8:00 a.m. and Thursday, December 27, 2018 at 8:00 a.m.

The meeting ended in open session at 6:45 p.m.

Minutes approved this 27th day of December 2018.

Randy Kleaving

Larry R. James

Bill Amos

*Minutes prepared by: Connie A. Berger, Chief Deputy Auditor
For Pamela L Goffinet, Perry County Auditor*