

**PERRY COUNTY BOARD OF COMMISSIONERS
MINUTES – NOVEMBER 4, 2019**

The Perry County Board of Commissioners met at 6:00 p.m. as was duly advertised. Commissioner President Randy Kleaving, Bill Amos, and Thomas Hauser were present. County Attorney, Chris Goffinet, was also present along with County Administrator Teresa Kanneberg. A representative from the News was also present and so was Sheriff Alan Malone.

The meeting opened with the Pledge of Allegiance.

CLAIMS AND PAYROLL CLAIMS

Bill made the motion to approve the payroll docket in the amount of \$142,437.87 that was issued to employees on October 28, 2019. Tom made the second to the motion. Motion carried 3-0. Tom made the motion to approve the following claim amounts: County General \$336,040.72, Highway \$149,048.90, Advances \$14.00, \$7,000.00, \$489.86, totaling \$492,593.48. Bill seconded the motion, motion carried 3-0.

VOTING PLACES

Clerk Mandy Mogan sent the list of the voting sites to the Commissioners for the Fall Municipal Election to be held on November 5, 2019. The sites are:

- Cannelton 1 & Cannelton 2 – Cannelton Library
- Tell City 1, Tell City 2, & Tell City 3 – VFW, Main Street
- Tell City 4 – Schergens Center
- Tell City 5, Tell City 6, & Tell City 7 – Twilight Towers “High Rise”
- Tell City 8 – Schergens Center

Bill made the motion to approve the polling places, seconded by Tom. Motion carried 3-0.

SHERIFF & COUNTY SPECIFICATIONS

Auditor Pam Goffinet presented the commissioners with the 2020 specifications for the following items; 30,000 gallons of gasoline for the Sheriff’s Department for use in county police vehicles and 15,000 gallons of gasoline for use in county owned vehicles. It was explained that the bids would be opened at the Commissioner’s first meeting in December. Bill made the motion to approve the specifications and Tom seconded the motion. Motion carried 3-0.

ADDITIONAL APPROP. FOR CAPITAL ASSETS AND INVENTORY MANAGEMENT PROGRAM

Auditor Pam Goffinet approached the Commissioners about a capital asset and inventory program through Data Pit Stop. Auditor Goffinet explained that starting in January 2020, the State wants the counties to track their assets and inventory with adding and keeping track of the depreciation amounts of each. She also explained how time consuming this would be for her office. Auditor Goffinet received a quote for \$4,000.00 annually from Data Pit Stop which also included several other programs. She felt that this was a good price. She asked for the Commissioners’ approval for the additional appropriation from the Cumulative Capital Development fund. This will come before the Council at their November meeting. Tom made the motion to approve the additional, seconded by Bill. Motion carried 3-0.

AFFIDAVIT OF PAYMENT – PCDC

Alvin Evans with the Perry County Development Corporation presented the Commissioners with an affidavit to authorize Old National Bank to make certain payments from a Construction Fund established by the Trust Indenture dated December 1, 2014, and the Second Supplemental Trust Indenture dated as of November 1, 2016, between the County and the Trustee. It was explained that these invoices will be paid from bond proceeds and that the projects were already approved by the Redevelopment Commission. The invoices for payment are: Exhibit A - \$60,094.35 to the Perry County Treasurer for Ohio Valley Gas Corporation for Project 2, Switzer Road gas line utility relocation, Exhibit B - \$1,026,392.24

to the Perry County Port Authority for Project 5h, Tell City Industrial Park – Rail Industrial Site, Exhibit C - \$97,603.22 to the Perry County Development Corporation for Project 3B, Riverview Industrial Park, West. Bill made the motion to approve the affidavit, seconded by Tom. Motion carried 3-0.

SWITZER ROAD

Alvin Evans with the Perry County Development Corporation reported to the Commissioners that Switzer Road is getting close to being finished. There are some small items left and put markers on State Road 66. Alvin asked if the Commissioners wanted a ribbon cutting when completed or just open it. Perry County Development Corporation is okay with just opening it.

In other business, Alvin said that residents along Squirrel Road want two more signs up at Squirrel Road on State Road 66 that no trucks are allowed on road until the North pad is built. This is to keep the trucks off the new road. Attorney Chris Goffinet said this is not enforceable until there is an Ordinance regarding this issue. He state that signs can go ahead and be put up. Alvin said that Troy Ridge Road can handle the traffic. Chris will review on how the best option to handle this.

RESOLUTION – APPROVING ORDER OF THE PERRY CO PLAN COMMISSION

Attorney Chris Goffinet reported to the Commissioners that the Perry County Redevelopment Commission voted to expand the Economic Development Area (EDA) #3 and added Allocation area Tell City #1 (along 7th Street) and Tell City #2 (Swiss Plywood Bldg) at their last meeting. He commented that comprehensive plan was not violated with the two new allocation areas. Chris informed the Commissioners that the next step according to statute is that the Commissioners also have to approve the expansion and adding on the two new allocation areas with a resolution. Tom made the motion to approve the expansion of EDA #3 and add Allocation area Tell City #1 and #2, seconded by Bill. Motion carried 3-0.

(See Attachment “A” R-C-19-4)

HIGHWAY SPECIFICATIONS

Highway Superintendent, Steve Howell, informed the Commissioners that the specifications for 2020 supplies were the same as last year except Steve did mention that for Bituminous, the County may have to buy our own tanker or go outside of the County to get. The one located at Saint Croix will be taken out.

- Premium Diesel Fuel – On Road – 25,000 gallons more or less as needed
- Premium Diesel Fuel – Off Road – 15,000 gallons more or less as needed
- Crushed Stone #2,5,7,9,11,12,53,73, Pea Gravel and Rip Rap – 18,000 tons more or less as needed
- Culvert Supplies – as needed
- Bituminous – 3,000 gallons more or less of heated AE90 seal coat to meet INDOT specifications
- Bituminous – 50,000 gallons more or less of emulsified asphalt, 10,000 tons more or less of Type A and 10,000 tons more or less of HMA Bituminous materials to meet INDOT specifications

Tom made the motion to approve the specifications as presented, seconded by Bill. Motion carried 3-0. Bids must be turned in by 4:00 p.m. on December 2, 2019 and they will be opened sometime after 6:00 p.m. on December 2, 2019.

COMMUNITY CROSSINGS GRANT 2019

Highway Superintendent Steve Howell informed the Commissioners that they need approval for the grant amount of \$257,719.00 from the Indiana Department of Transportation. Bill made the motion to approve the amount, seconded by Tom. Motion carried 3-0.

CONTINUITY OF OPERATIONS PLAN – EMERGENCY MANAGEMENT

Emergency Management Director Steve Hauser approached the Commissioners for the approval of the Continuity of Operations Plan. He said if there was a large scale disaster this plan would keep everything operational. Steve said the Emergency Advisory Council has approved the plan. He said it is required by State to keep the plan updated. Bill made the motion to approve he plan, seconded by Tom. Motion carried 3-0.

COMPENSATORY TIME EXCEPTION – HEALTH DEPARTMENT – SANITARIAN

Current Sanitarian Kim Robertson approached the Commissioners to request an exception to the compensatory accrual that went into effect on July 1, 2019 because she has already gone over the allotted amount. She explained that she earned the extra time from doing permits on site at the Barbecue Brave and the Cannelton Heritage Fest. The total earned as of November 4th is 13 hours over the new policy amount of 35 hours. Kim stated she is trying to catch up on this position since there were several job employee changes. She anticipates to have some more extra time earned. Tom made the motion that she be at 35 hours by the end of this year, seconded by Bill. Motion carried 3-0.

RESOLUTION – APPROVING ASSIGNMENT OF PERRY COUNTY TAX SALE CERTIFICATES HELD BY THE COUNTY COMMISSIONERS TO CITY OF CANNELTON

Cannelton Mayor Mary Snyder approached the Commissioners at a previous meeting to acquire five tax sale parcels in the city that did not sell at this year's tax sale. Attorney Chris Goffinet informed the Commissioners that properties that do not sell at a tax sale, the certificates can be transferred to another governmental entity. He also said that the City of Cannelton council will have to do a resolution also to accept the parcels so that the 120 days for the redemption period begins. Bill made the motion to approve the resolution, seconded by Tom. Motion carried 3-0. (See Attachment "B" R-C-19-5)

PERRY COUNTY PLAN COMMISSION – ADJUSTING FEES

Attorney Goffinet informed the Commissioners that they are adjusting the fees for building permits. He said the additional fees have not been changed since the Ordinance has been in place. Chris said they have to recommend to the Commissioners and then the Commission will approve.

AGREEMENT – HVAC PREVENTATIVE MAINTENANCE – ALPHA MECHANICAL SERVICE

Teresa Kanneberg, Administrator, presented the Commissioners with an agreement from Alpha Mechanical Services for HVAC Preventative Maintenance for year 2020. Teresa informed the Commissioners that the price has not increased since the County has been using them. The agreement is in the amount of \$8,988.00 for the year and can be paid quarterly in amounts of \$2,247.00. She said all maintenance has been followed in the years past. Tom made the motion to approve the agreement, seconded by Bill. Motion carried 3-0.

BOARD APPOINTMENTS FOR 2020

Administrator Teresa Kanneberg read a list of appointments that need to be filled by the Commissioners with terms expiring December 31, 2019. They are:

- ADA & TITLE VI COORDINATOR – 1 year term – must be County employee
- ALCOHOLIC BEVERAGE BOARD – 1 year term - 1 appointment
- COMMUNITY CORRECTIONS ADVISORY BOARD – 4 year terms – several members from various agencies and categories, some by virtue of office
- CONVENTION, RECREATION & VISITOR PROMOTION COMMISSION -2 year terms – 3 appointments
- HEALTH BOARD- 4 year terms – 1 democrat and 1 republican with certain requirements
- HOSPITAL ASSOCIATION – 4 year terms – 2 appointments
- IN 15 REGIONAL PLANNING COMMISSION – 1 year terms – 3 appointments
- PARKS & RECREATION BOARD – 4 year term – 1 appointment
- PERRY COUNTY DEVELOPMENT CORP – 3 year term – 1 appointment
- PERRY CO DEVELOPMENT DELEGATE – 1 appointment
- PERSONNEL POLICY COMMITTEE – 1 year term – 1 appointment
- PLAN COMMISSION – 4 year terms – 2 appointments
- PORT AUTHORITY – 4 year terms – 2 appointments
- REDEVELOPMENT COMMISSION – 1 year terms – 3 appointments
- ZONING APPEALS BOARD – 4 year term – 1 appointment
- TELL CITY PLAN COMMISSION – 4 year term – 1 appointment

Teresa said the Commissioners need to review. It was decided to do the appointments at their December 30, 2019 meeting. The news will advertise the openings in the paper.

ADDITIONAL APPROPRIATION – COUNTY GENERAL

Teresa presented the Commissioners with an additional appropriation in the amount of \$20,000.00 for Care of Patients in Institutions for their approval. This additional is to cover anticipated claims for October and November detention services. Tom made the motion to approve the additional, seconded by Bill. Motion carried 3-0.

MISCELLANEOUS

Sheriff Alan Malone reported that the Sheriff office lost electricity on October 25, 2019 causing disrupted controllers and actuators on the HVAC system. He filed a claim with Franzman Insurance Company, the County's liability carrier. The total to fix the system will be \$9,300.00 with deductible of \$2,500.00 to be paid from the LIT-Special Legislation fund.

Tom commented that the Council approved one cot for the EMS in the year 2020. He said Ferno Financing has offered 0% financing for all three cots requested. He suggested we make the first payment this year from the EDIT money. Tom said we can take advantage of the 0% and a trade in. He said the maximum amount asking for now is \$35,000.00. It was noted that the EDIT plan would need to be amended. Bill made the motion subject to the plan amendment, seconded by Tom. Motion carried 3-0.

Lisa Gehlhausen with Indiana 15 Regional Planning Commission came before the Commissioners that \$20,000.00 be approved to do a study on what improvements need to do on the Rome Courthouse. Universal Design from Ferdinand, IN was chosen to do the plan. It will take 9 to 12 months to complete. She said after this then they will go for dollars for the preservation study. Commissioners approved. Attorney Chris Goffinet approved the documentation. Tom made the motion, seconded by Bill. Motion carried 3-0.

Lisa also had a contract with Indiana 15 Regional Planning Commission for \$3,500.00 to administer the planning grant for the Rome Courthouse. Chris reviewed and found to be in order. This money will come from local funds. Tom made the motion to approve the contract, seconded by Bill. Motion carried 3-0. Lisa said now this opens the County up for another grant such as the clearing of the Cannelton Annex building. She said that two firms have submitted bids. She informed the Commissioners that they need 3 people to sit on a scoring committee where interviews will be held at the Courthouse. It was suggested that Tom, Steve Hauser and Teresa Kanneberg be on the committee.

Randy reported on the animal shelter update. He said they are repairing the roof at this time and getting the building into shape. Randy commented that no one has approached as to who wants it. Chris VanNote asked about the financial information. Attorney Chris Goffinet said they have basic financial information. He said the current owners signed a 5 year lease with the renter in the building. Randy said we will set up a separate fund to put the money in from the animal shelter.

Jim Carter spoke up saying that once the shelter closes, we will see how this affects us. He said there is confusion with the public on the Humane Society and the Animal Shelter. Randy asked when do we start looking outside the County having it. The time is now. It was brought up that as of December 1, how is it going to be addressed for someone's animals to be picked up such as an aggressive dog. Chris VanNote said there needs to be people sitting on a board. The Sheriff needs to have input on this. She commented that even if the animal shelter is saved, it doesn't fix the problem of the animal issues in the County. This is everyone's problem but mostly in Tell City. They refuse to handle the animals, say it is a county problem.

Herbie Landers says there are one and half acres across from the current shelter to build a building to house more animals. It was said this land belongs to the City of Cannelton. You will need to talk to Mayor Snyder on this.

Teresa announced that the next meeting of the Board of Commissioners will be held on Tuesday, November 19, 2019 at 8:00 a.m.

The meeting ended in open session at 7:15 p.m.

Minutes approved this 17th day of December, 2019.

Randy Kleaving

Bill Amos

Thomas J Hauser

*Minutes prepared by:
Pamela L Goffinet, Perry County Auditor*