



Checklist for Building Permit Application

The following materials shall be submitted and reviewed by the Perry County Planning Department *PRIOR* to the approval of a residential building permit. If any of the materials are absent, the building permit may not be issued until all required materials are submitted. Please allow 2 business days for review of your permit application.

- ☐ Complete Application Form
- ☐ Health Department Approval or Sewer Tap-in Receipt
 - For New Dwellings: Septic Permit or Sewer Tap-in Receipt
 - For Accessory Structures/Rehabs/Additions: FCHD Site Approval Permit (if septic is on site)
- ☐ Site Plan Detailing:
 - All Property lines & streets
 - Location and size of all existing and proposed structures
 - Setback distances from proposed structure to property lines and County right-of-way
 - The location of all road easements located on the property
- ☐ Building Plans Detailing:
 - Foundation Plan
 - Floor Plans for each level of building

Note: If proposed structure lies within an existing subdivision, it is the property owner's responsibility to confirm with the controlling entity to ensure conditions are met.



Building Permit Application

New Single-Family Dwelling, Addition, Renovation/Rehab, Accessory Structure, or Electrical Hookup

Applicant Information

Applicant: _____ Date: _____

Phone: _____

Email: _____

Address: _____
Street Address City ZIP Code

Project Information

Project Location _____
Tax ID or Parcel Number Subdivision Name and Section (if applicable)

Property Owner: _____
Name Phone

Project Address: _____
(If different than the applicant's address) Street Address City State ZIP Code

- ☐ New Single-Family Dwelling
☐ Addition to Existing SF Dwelling
☐ Renovation/Rehab to Existing SF Dwelling
☐ Accessory Structure (Post Building/Detached Garage/In-Ground Pool)

Scope of Work: _____

Name of Person or Contractor completing the project: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____



Perry County Planning & Zoning

2219 Payne St Tell City, IN 47586

Phone: 812-547-7121

Email: planningandzoning@perrycounty.in.gov

Square Footage

Square Footage of Project: (In additions/rehabilitations, this pertains ONLY to the scope of work included in this project)

Square Footage Totals:	Finished SQFT	Unfinished SQFT	Total
Basement (if applicable)			
1 st Floor			
2 nd Floor			
Detached Garage			
Total Square Footage			

No. of Bedrooms

No. Full Bath

No. Half Bath

Total No. Bathrooms

Estimated Cost of Project

Disclaimer and Signature

If there is any misrepresentation in this application or any associated documents, Perry County may revoke any permit or Certificate of Occupancy issued in reliance upon such representation. I agree to comply with all Perry County Ordinances, permit conditions, and State statutes which regulate the building and construction, use, occupancy, and site development, and grant Perry County Officials the right to enter onto the property for the purpose of inspecting work related to this permit and/or posting any notices deemed necessary.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____